

GUIDELINES ON COURSE AUDITING

Students can register to audit any Integrated Science Program (ISP) course according to the provisions in this document.

1. For the purposes of this document, 'auditing' a class means enrolling in a class for 'no credit'.
2. Auditing the lecture portion of any ISP course will be possible if seats are available in the classroom after the registration of all students who are taking the course for credit.
3. No auditing is allowed in the laboratory portion of any ISP course.
4. When auditing a course, the student is required to follow the general attendance policy for the program and is expected to participate fully in class discussions.
5. Students auditing a course do not turn in assignments or take quizzes, tests, or exams. No grade is issued. The audit student does not receive credit for the course in any circumstance.
6. An audited course may be dropped and added as a 'for credit' course only during the official drop/add period. The student is then required to pay in full the additional cost differential of tuition and fees.
7. A 'for credit' course may also be dropped and added as an audit course only during the official drop/add period. In this case, the student is entitled to a refund of seventy percent (70%) of the cost differential of tuition and fees.
8. A student can repeat 'for credit' a course previously audited and also can audit a course previously taken 'for credit'. In either case, the regular policy for tuition and fees apply.
9. An audited course counts as "attempted units" but does not count toward "earned units" for financial aid purposes.

Adopted on 05 / 29 / 2009